



Payment Protocol for Events Executed

updated 3/05/18

Please refer to your booking email for event submission requirements to ensure timely payment. Event paperwork is due no later than 48 hours from the date of event execution

Payment for your event will be processed within 21 days from the event submission date. The event submission date is the date you, the brand ambassador, submitted the final piece of event submission requirements per your booking email.

✓✓ Brand Ambassadors operate as independent contractors and are required to complete a W9 and provide a valid government issued ID and social security card.

✓✓ Payment options:

1.Paper Check:

- ·You may opt to receive a paper check, which will be sent directly from Sky Event Marketing in Clearwater, Fl. Paper checks mailed via standard parcel and shipping times depend on the postal service but are typically delivered between 5-7 business days from the date postmarked date. You will receive an email confirmation showing that the check was mailed out as well as payment breakdown for all events executed, etc.**

- · Sky Event Marketing encourages electronic payments as they are faster & greener! If you opt to received a paper check be aware that THIS SERVICE IS NOT FREE... A .50 processing fee will be deducted from your check no more than one time in a 30-day cycle.**

